



## 15. Annexure III – Manuscript Delivery Form

Every manuscript package must be mailed to the right address by the delivery date agreed between Manakin Press and you. It has to be sent to the following address.

*Manakin Press Pvt. Ltd.,*

*B-300, Phase-I,*

*Okhla Industrial Area,*

*New Delhi – 110020*

Every manuscript package also needs to be accompanied by a manuscript delivery form. Here is the form.

<b>Manuscript Delivery Form</b>	
<u>Information About The Book</u>	
<b>Title:</b>	
<b>Subtitle:</b>	
<u>Information About The Author Or Editor</u>	
<u>Name</u>	
<i>(As they should appear on the book including the sequence)</i>	
<u>Mailing Address</u>	
<b>Address Line 1:</b>	
<b>Address Line 2:</b>	
<b>Address Line 3:</b>	
<b>Address Line 4:</b>	
<b>Email Address:</b>	
<b>Phone:</b>	
<b>Mobile:</b>	



# AUTHOR GUIDELINES



Manakin PRESS

Fax:

## Miscellaneous Information

List of Contents:

*(Please check the right option)*

Yes

No

Manuscript Cover Page:

Yes

No

Software Used:

Total Word Count:

Separate Files Included:

*(Each chapter and visual content)*

Yes

No

CD Included:

*(Text and Non – Text Content)*

Yes

No

Hard Copies Included:

*(With proper labelling)*

Yes

No

Contributor Agreements Included:

*(Relevant for edited collections)*

Yes

No

Written Copyright Permissions Included:

Yes

No

Nos. of Figures:

Nos. of Tables:

Chosen Writing Convention:

US

UK

Punctuation Convention:

US

UK

Referencing Style:

Harvard

MLA

Chicago

Other: \_\_\_\_\_

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Manakin PRESS

Manakin Press Private Limited

B-300, Okhla Industrial Area, Phase-I

New Delhi -110020

[publisher@manakinpress.com](mailto:publisher@manakinpress.com), [www.manakinpress.com](http://www.manakinpress.com)

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